

December 12, 2012

**Members Present:** Leighton Price, Charlie Bletzer, Chris Pratt, Dick Quinta, Alan Zanotti & Rich Knox

**Absent:** Donna Fernandes

**7:00 pm Call to Order & Public Comment**

There is no public comment at this time.

**7:00 pm Minutes**

Approval of minutes

**July 25, 2012**

Mr. Knox motions and Mr. Zanotti seconds to approve  
Mr. Bletzer abstains because he was not at the meeting

**Passed | 4-0-1**

**August 29, 2012**

Mr. Knox motions and Mr. Zanotti seconds to approve  
Mr. Price abstains because he was not at the meeting

**Passed | 4-0-1**

**7:03 pm Financial Information—**

**Signature on Bills in Michele's absence**

Approval policy for recurring bills needs modification, now that Michele is gone. The Board decides to allow **Customer Service Supervisor** to sign off on the office supply bills until a new director comes in and Chris will handle the service provider invoices.

**Medical Payment**

Bill Ruggiero  
Bayside Emergency Medical Associates                      \$286.00

Ms. Pratt will call Mr. Ruggiero and clarify what the invoice is for. It appears Workingman's Comp should pay it.

**7:14 pm Candidates for the Director Position—**

Interview with Frank Nagy

**7:40 pm Dick Quintal arrives**

**7:53 pm Frank Nagy leaves**

**7:55 pm Interview with David Friend**

**8:55 pm David Friend leaves**

**9:00 pm**            **Temporarily adjourn the Public Meeting to go into Executive Session under the provisions of MGL, Ch. 39, 23A-24 (roll call vote) to discuss organizational and financial matters.**

Mr. Price	—Yes
Mr. Knox	—Yes
Mr. Bletzer	—Yes
Mr. Quintal	—Yes
Mr. Zanotti	—Yes
Ms. Pratt	—Yes

**9:36 pm**            **Return to Public Session**

**9:36 pm**            **Mr. Knox motions and Mr. Bletzer seconds to adjourn Public Session**

Respectfully submitted by PGDC Secretary Mr. Alan Zanotti

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Alan P. Zanotti, Secretary